TOWN OF Herndon VIRGINIA

HERNDON TOWN COUNCIL
Regular Meeting Minutes
Tuesday, May 27, 2025

1. Call to Order

Mayor LeBlanc called the May 27, 2025, Town Council meeting to order at 6:30 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Keven LeBlanc; Vice Mayor Clark Hedrick; and Councilmembers Cesar del Aguila, Kelvin Garcia (arrived at 6:37 p.m.), Michael T. Lloyd, and Alex Reyes (arrived at 6:32 p.m.).

Councilmember Naila Alam was absent.

2. Closed Meeting (6:30 PM)

a. A closed meeting pursuant to the Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to real estate in the downtown

Mayor LeBlanc stated that the Council needed to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember del Aguila moved that the Council convene in a closed meeting to discuss the following as permitted by Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, related to real estate in the downtown. Councilmember Lloyd seconded the motion, which carried by a 4-0 roll call vote. The vote was: Councilmembers del Aguila, Lloyd, Vice Mayor Hedrick, and Mayor LeBlanc voting “Aye.” Councilmembers Garcia and Reyes having not yet arrived. Councilmember Alam was absent.

Councilmember Garcia moved to come out of the closed meeting. Motion seconded by Councilmember Reyes and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting “Aye.” Councilmember Alam was absent.

The Council came out of closed meeting at 7:12 p.m.

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Councilmember Reyes moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Vice Mayor Hedrick and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting “Aye.” Councilmember Alam was absent.

Aye: 6
Nay: 0
Absent: 1

Recess

At 7:13 p.m. Mayor LeBlanc called a brief recess, and at 7:23 p.m. the May 27, 2025, Town Council meeting reconvened in the Herndon Council Chambers, with six Councilmembers present, and Mayor LeBlanc presiding. Councilmember Alam was absent.

Regular Meeting

Staff present during the meeting: Kirstyn Barr Jovanovich Interim Town Manager; Scott Robinson, Acting Deputy Town Manager; Lesa Yeatts, Town Attorney; Chief Steve Pihonak, Herndon Police Department; Lisa Gilleran, Director of Community Development; John Irish, Acting Director of Public Works; Mike Shindledecker, Transportation Engineer; Margie Tacci, Acting Chief Deputy Town Clerk; and Amanda Kertz, Acting Town Clerk.

3. Pledge of Allegiance to the Flag of the United States of America

Mayor LeBlanc welcomed Senator Jennifer Boysko to come forward and lead the audience in the Pledge of Allegiance to the Flag of the United States of America.

Determination of a Quorum

Mayor LeBlanc determined there was a quorum of six Councilmembers present. Councilmember Alam was absent.

Moment of Silence

Mayor LeBlanc asked the audience to join in a moment of silence to honor two extraordinary public servants who passed away this week: Congressman Gerry Connolly and Former Supervisor Cathy Hudgins.

Mayor LeBlanc recognized Senator Jennifer Boysko, Senate of Virginia, who

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provided comments on the public service accomplishments of Gerry Connolly and Cathy Hudgins.

Mayor Announcements

Mayor LeBlanc announced that Council had previously met in a closed meeting, pursuant to State Code requirements. Mayor LeBlanc stated that "Teacher Appreciation Week," was celebrated the first week in May, from May 5 through May 9, during which he visited and provided letters to several schools in Herndon.

Mayor LeBlanc recognized the Herndon High School externs who were in attendance during tonight's meeting to gain hands-on experience across Town departments. He recognized and congratulated all students graduating in the coming weeks from Town of Herndon schools, especially the Herndon High School Class of 2025, who will celebrate their graduation on June 3.

Mayor LeBlanc stated that the Herndon Police Department recently launched a new Online Parking Complaint Portal, to make it easier to report violations, which is located at: herndon-va.gov/parkingcomplaint.

4. Presentations/Reports/Comments

a. Proclamation to recognize Memorial Day

Mayor LeBlanc recognized Vice Mayor Hedrick to read the Proclamation to recognize Memorial Day.

b. Proclamation to recognize Mental Health Awareness Month, May 2025

Mayor LeBlanc read the Proclamation to recognize Mental Health Awareness Month. Following the reading of the proclamation, Mayor LeBlanc stated that members of the audience are invited to comment on the proclamations during the "Comments from the Audience" portion of the agenda.

c. Town Manager Report

Kirstyn Barr Jovanovich, Interim Town Manager, recognized Chief Communications Officer Brent Heavner and Communication staff member Kelly Garrone, along with Margie Tacci, Acting Chief Deputy Town Clerk, for their efforts coordinating the successful "Mayor LeBlanc: Community Conversation" event held on May 20. She shared that a similar community picnic event is being planned for the fall, with more information to be posted on the Town's website. Ms. Jovanovich also acknowledged the staff featured in the evening's slideshow for their accomplishments; noted that two employees recently attended the UVA LEAD program; and commended the Public Works and Parks and Recreation teams for refreshing Town garden beds with native plants to support local wildlife.

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d. Councilmember Comments

Councilmember del Aguila: thanked attendees for joining the Council to recognize the evening's proclamations.

Councilmember Reyes: honored Memorial Day by thanking all service members for their sacrifices and those who attended the Town's ceremony at Chestnut Grove Cemetery. He also acknowledged the challenges some face with mental health and wished for a restorative summer.

Councilmember Garcia: expressed gratitude to military service members and the American Legion. He shared his experience at the Stars and Stripes Golf Tournament, where he was joined by two Herndon High School interns, Mr. Richardson and Mr. Lopez, who were learning more about local government. He also welcomed the Herndon High School externs that were attending that evening.

Councilmember Lloyd: reflected on the Memorial Day ceremony at Chestnut Grove and expressed appreciation for the sacrifices of service members.

Vice Mayor Hedrick: recognized Public Service Recognition Week, Police Week, and Memorial Day, thanking those in public service and military roles. He also noted the growth of the recent Stars and Stripes Golf Tournament and acknowledged the efforts that go into holding the event.

Mayor LeBlanc: highlighted several recent community events, including the opening of the Herndon Farmers' Market, the "Hello Herndon" mural ribbon-cutting, a meeting with the local Civil Air Patrol, and the American Legion Memorial Day ceremony. He announced the upcoming Town Square Tuesdays summer concert series and reflected on a recent speaking opportunity about strategic leadership, referencing the Four P's model from Harvard's Kennedy School, which caused him to reflect on the leadership of Congressman Connolly and Supervisor Hudgins. He concluded by thanking his fellow Councilmembers and Town staff for their ongoing leadership and recognized Older Americans Month, which he celebrated with residents of Herndon Harbor House.

5. Comments from the Audience

Mayor LeBlanc reviewed the process and asked those who wanted to provide Comments from the Audience to come forward.

The following individuals provided comments:

- Kathleen Persak, 1102 Whitworth Court, Herndon: requested information on what the Town is doing as a whole regarding Airbnb's in the community, per Chapter 11 of the Town Code, especially regarding their impact on parking, trash, and safety issues.

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- Dylan Ellis, 1203 Grant Street, Herndon: requested information on when the bridge at the creek at the bottom of Monroe Street would be finished. He also asked for information on any bus stops or metro traffic near Grant Street.

6. General

a. Resolution 25-G-32 to award Contract RFP #25-01, Roadway Safety Action Plan, ADA Transition Plan, and Road Safety Studies

Mayor LeBlanc recognized Mike Shindledecker, Transportation Engineer, who presented the staff report, and stated that, in addition to presenting the item tonight, he wanted to provide an update on roadway safety. Mr. Shindledecker provided an overview of RFP #25-01, a federally funded project through the Safe Streets and Roads for All (SS4A) Grant Program. He explained that the Town was awarded $400,000 in federal funding (with a 20 percent local match), and the purpose of the resolution was to award a contract to complete three coordinated efforts: a Roadway Safety Action Plan, an ADA Transition Plan, and focused Roadway Safety Studies. The selected vendor was chosen following a competitive solicitation process that yielded 10 proposals and a full evaluation by the Town's review committee. The Roadway Safety Action Plan is a federally funded initiative to identify and prioritize transportation safety improvements across Herndon, making the Town eligible for future implementation grants. It will analyze crash data, roadway conditions, and community input to guide future safety investments.

Mr. Shindledecker noted that if the contract is awarded, the consultant will begin engagement and coordination with the Town Council, with a proposed project timeline and public engagement strategy to be discussed at the August work session. The project will also integrate with the Town's other long-range planning initiatives, including the Safe Streets for All grant objectives and the Comprehensive Plan.

There was discussion among Council and staff about the Safety Action Plan and its proposed timeline. Mayor LeBlanc requested that staff provide Council with key questions and materials in advance of the August work session to support an informed discussion.

Councilmember del Aguila moved to adopt Resolution 25-G-32 to award Contract RFP #25-01, Roadway Safety Action Plan, ADA Transition Plan, and Roadway Safety Studies, as presented.

Motion seconded by Councilmember Garcia.

The question was called on the motion, which carried by 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

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7. Consent

a. Ordinance 25-O-11 to amend the Fiscal Year (FY) 2025 Adopted Budget for the American Rescue Plan Act (ARPA) Fund and the General Fund

b. Resolution 25-G-33 to appoint a member to the Planning Commission

c. Resolution 25-G-34 to appoint a member to the Pedestrian and Bicycle Advisory Committee

d. Approval of Minutes

i. February 4, 2025, Town Council Work Session Minutes

ii. February 18, 2025, Town Council Work Session Minutes

iii. February 25, 2025, Town Council Regular Meeting Minutes

iv. February 26, 2025, Town Council Special Meeting - Closed Meeting

v. March 4, 2025, Town Council Work Session Minutes

On motion of Vice Mayor Hedrick, seconded by Councilmember Garcia the Consent Agenda items were approved and carried by a 6-0 roll call vote, as presented, without comment. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

8. Closed Meeting

a. A closed meeting pursuant to the Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, relating to employment processes

Mayor LeBlanc stated that the Council needed to go into a closed meeting and that the appropriate meeting notices were provided in accordance with state law. The closed meeting was held in the Hoover Conference Room in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia.

Councilmember Reyes moved that the Council convene in a closed meeting to discuss the following as permitted by Code of Virginia Section 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters requiring provision of legal advice by such counsel, relating to real estate in the downtown. Councilmember Garcia seconded the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

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At 8:03 p.m. Mayor LeBlanc called a brief recess, and at 8:13 p.m. the closed meeting reconvened in the Hoover Conference Room, six members present, with Mayor LeBlanc presiding. Councilmember Alam was absent.

Councilmember Garcia moved to come out of the closed meeting. Motion seconded by Councilmember Reyes and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

The Council came out of the closed meeting at 9:27 p.m.

Councilmember Garcia moved to certify that, to the best of each member's knowledge, in the closed meeting just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed meeting and (2) lawfully permitted to be discussed in a closed meeting under the provisions of the Virginia Freedom of Information Act as cited in that motion. Motion seconded by Councilmember Reyes and carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

Aye: 6
Nay: 0
Absent: 1

9. Adjournment

There being no further business, Mayor LeBlanc adjourned the May 27, 2025 Town Council regular meeting at 9:28 p.m.

Amanda E.M. Kertz
Town Clerk

Minutes approved by Town Council : _____

[Note: Approved resolutions and ordinances are on file in the Town Clerk’s office.]

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